An Institute of National Importance, Ministry of Education, Govt. of India Sy.No. 4/4, ITI Road, Vijayawada – 520 008, Andhra Pradesh

Annexure II - Planning

NO DUES FORM (for Completion of Studies)

(for UG, PG & PhD Students of Final Semester-to be submitted before the student leaves campus/hostel after completion of Programme)

Name of the Student	:		Date: _	/_	/20
Registration No	:				
Course	:	B.Plan. / M.Plan (URP / EPM / TP) / Ph.D (Please tick)			
Semester	:	Odd / Even (Please tick)			
Academic Year	:	20			

Certified that the student named above has returned the materials and paid all the school dues in respect of:

S. No.	Particulars	Name of the in-Charge	Signature with Date
1	Library	Dr. Y.S. Rao	
2	Hostel	Dr. Y.S. Rao	
3	Mess	Ar. Deepak Kumar	
4	Accounts (School Fees due)	Accounts Section	
5	Disciplinary Committee	Dr. Amitava Sarkar	
6	Sports/Musical Instruments	Dr. Y.S. Rao / Mr. P. Santhosh Kumar / Mr. Sai Diwakar Naik	
7	Environmental Lab	Ms. Ekta	
8	GIS Lab	Mr. Abhishek A./ Mr. K M Govindan	
9	Transportation Lab	Ms. Naina Gupta	
10	Central Computer Lab	Dr. Kranti Kumar M / Mr. K M Govindan	
11	Thesis (Soft, Hard copy & Similarity Index)	Respective Thesis Coordinator(s)	

Instructions: 1. The student is required to submit the duly filled 'No Dues' form to their respective Head's of the Department before leaving the campus/hostel.

3. If you are not engaged with any of the above Lab, mention N.A.

(Signature of the Student)

^{2.} The results of a student and final Semester marksheet & Provisional Certificate of Degree may be withheld if the duly filled and signed 'No Dues Form' is not submitted. (Refer A.O. 6.17(UG) and AO.6.16(PG&PhD).

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BANK DETAILS FOR REFUND OF SECURITY DEPOSIT

Name As Per Bank A/c								
Name of the Bank								
Bank A/c No								
Branch Particulars								
Branch IFSC Code								
Students E-mail								
Student (Vijayawada) Mobile No.								
Student (Native Place) Mobile No. and Contact details								
Correspondence / Permanent Address								
Date: (Signature of the St								
	I	FOR OFFICE USE O	NLY (ACCOUNTS)					
Following are the Particulars of refundable deposit (after adjustment of dues, if any):								
Sl.No	Name of depo	sit	Amount (Rs.)	Remarks (If Any)				
		Total	-					
	1 Otal							

Dealing Assistant Registrar Registrar